



## Application for Voluntary & Community Group Schemes

*This form is also available in large print  
Tá míle fáilte romhat an fhoirm seo a líonadh i nGaeilge  
agus tá leagan Gaeilge den fhoirm seo ar fáil chomh maith.*

**Please submit fully completed form to your local Municipal District Office**

### Applicant's details :

I (insert name of manager of scheme) : \_\_\_\_\_

Contact Number : \_\_\_\_\_

hereby make an application to Galway County Council, Áras an Chontae, Prospect Hill, Galway for consent to operate a Voluntary & Community Group Scheme at : (proposed location of scheme) :

\_\_\_\_\_

in the administrative area of Galway County Council on behalf of : (name of scheme)

\_\_\_\_\_

*For the purpose of : Please tick as appropriate below -  
Non Construction, Construction or Mix of both*

Non Construction	<i>tick as appropriate</i>	Construction	<i>tick as appropriate</i>
Litter picking		Painting	
Grass cutting		Drainage	
Strimming		Wall Building	
Spraying		Footpaths	
Watering Plants		Erection of Signage	
Emptying Litterbins		Erecting Gates/Railings	
Street Sweeping			
Clearing recycling centres			
Hedge trimming			
Maintenance of Flowerbeds			
<i>Other: (Specify Details)</i>		<i>Other: (Specify Details)</i>	

Galway County Council

**Voluntary and Community Activities on Roads, Amenity Areas and Other Areas in Charge of Galway County Council.**

Galway County Council recognises, welcomes and greatly values the efforts and role of local community groups, bodies and voluntary agencies in carrying out works to improve the overall appearance of the county in which Galway County Council serves. This document sets out the requirements of Galway County Council to which all such groups, agencies and bodies must comply to ensure that these activities are carried out in an appropriate fashion for the safety and benefit of all.

**NON CONSTRUCTION**

<b>For non-construction activities, the applicant must submit the application/declaration &amp; a copy of insurances only:</b>	<b><i>tick as appropriate</i></b>
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The Community/Voluntary Group confirm that it has Public Liability Insurance to a level of €6.5 million for one single incident and Employers Liability to a level of €12.7 million (if relevant).	
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The Community/Voluntary Group must confirm the specific indemnity to Galway County Council with regards to the works and services provided is in place.	
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The Community/Voluntary Group confirm that all of its proposed works and services shall be carried out or provided in compliance with current relevant Health & Safety Legislation. The Community/Voluntary Group accept that Galway County Council will not be responsible for any aspect of Health & Safety regarding the proposed works relating to this application.	
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**CONSTRUCTION**

<b>For Construction activities the applicant must submit the following:</b>	<b><i>tick as appropriate</i></b>
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The Community/Voluntary Group must provide evidence of its Public Liability Insurance to a level of €6.5 million for one single incident and Employers Liability to a level of €12.7 million (if relevant).	
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The Community/Voluntary Group must provide evidence of specific indemnification to Galway County Council in regards to works and services provided	
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The Community/Voluntary Group must provide a Safety Statement for the proposed works.	
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The Community/Voluntary Group must provide a Method Statement for the proposed works.	
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The Community/Voluntary Group must provide a Temporary Traffic Management Plan for the proposed works, if required.	
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The Community/Voluntary Group must complete and return a Galway County Council sub contractor assessment form for the proposed works (SF08)	
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The Community/Voluntary Group confirm that all of its proposed works and services shall be carried out or provided in compliance with current relevant Health & Safety Legislation. The Community/Voluntary Group accept that Galway County Council will not be responsible for any aspect of Health & Safety regarding the proposed works relating to this application.	
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Signature (Scheme Applicant) \_\_\_\_\_

Signature(Scheme Supervisor): \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

**DECISION**

**GRANT/REFUSE :** \_\_\_\_\_

**SPECIAL CONDITIONS/REASONS FOR REFUSAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Executive Engineer, Engineering Area \_\_\_\_\_ Date: \_\_\_\_\_

Signed : Senior Executive Engineer, Municipal District \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form to:

Roads & Transportation Unit

Galway County Council

Áras an Chontae

Prospect Hill

Galway

☎ (091) 509309

☎ (091) 509059

roads@galwaycoco.ie

www.galway.ie



## RESPONSE TO APPLICANT

I refer to your application for Voluntary & Community Group Schemes and wish to advise you of the following decision:

**DECISION**

**GRANT/REFUSE :** \_\_\_\_\_

**SPECIAL CONDITIONS/REASONS FOR REFUSAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: Executive Engineer, Engineering Area \_\_\_\_\_ Date: \_\_\_\_\_

Signed : Senior Executive Engineer, Municipal District \_\_\_\_\_ Date: \_\_\_\_\_

Issued from:

Roads & Transportation Unit

Galway County Council

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